

**Library Board of Trustees**

**March 13, 2024**

**Minutes**

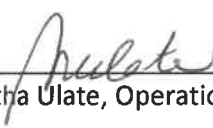
1. **Call to Order:** The Library Board of Trustees meeting was called to order by Board Chair Wendy Slatkin at 4:05 p.m.
2. **Roll Call: Present:** Board Chair Wendy Slatkin, Board Members: Lynn Olson, Lester Sandy, Jim Flock  
Ralph Cavallo

**Absent:**

**Other:** Library Director Adam Tuckerman, Assistant City Manager Stephen Parker, Mayor Pro Tem James Breitling, Operations Manager Martha Ulate

3. **Oral Communications:** None offered.
4. **Approval of Minutes:** Jim Flock moved to approve and Lester Sandy seconded the minutes for the February 14, 2024 meeting be approved as submitted.
5. **Correspondence/Communications** - None offered
6. **Old Business:** Grants: Director Adam Tuckerman reported the Lunch at the Library grant will be distributed in installments. 40% of the amount granted is anticipated to arrive in late April.  
A grant request was submitted for a Library Play Space. Amount requested: \$75,000
7. **New Business:** Discussion ensued for potential long-term plan for library restructure to include: Adult Program Room, portable study rooms, and library monitor digital displays. Adam distributed a library road map outlining alterations and library improvements. Mention of reconfiguration for front door access is under discussion.
8. **City Management Report:** Assistant City Manger Stephen Parker reported the City Council approved a 10 year contract renewal to Library Systems & Services for the Upland Library.  
Mayor Pro-Tem James Breitling mentioned upcoming City events: Irish Festival March 15-16, Lemon Zest 5k-1k March 16, State of the City March 26, Eggstreme Hunt for Adults March 26 (evening event), Sprint Egg Hunt March 29. He also mentioned Upland City park hours will be 7 a.m.- 9 p.m. Fireworks in the City of Upland are illegal and those violating the ordinance will be fined.
9. **Statistical Summary Report:** Board reviewed the statistical summary report.

- 10. **Library Management Report:** Director Adam Tuckerman reported upcoming programming. Annual Egg Hunts hosted at various Storytimes, Teens and a special day for all ages. Final improvement to the elevator will be completed with the cosmetic improvement.
  
- 11. **Literacy Report:** The Board reviewed the Literacy report.
  
- 12. **Friends of the Library:** Friends of the Library President Chester Olson reported programs and Literacy needs were funded: \$2825 Star Wars, \$2290 Literacy, \$200 Youth Services. Total amount granted: \$5,315
  
- 13. **Adjournment:** The meeting was adjourned at 5:03 p.m.

Submitted By:   
Martha Ulate, Operations Manager

Approved: 4-10-24